

## REVERE ALUMNI ASSOCIATION MEETING MINUTES AUGUST 2, 2017

**Present:** Phil Heyn (President), Eric Moats (Treasurer), Lisa Lehky (Secretary), Joanne Gillette, Tim Godard, Elizabeth Long, Don Murphy, Ester Post

**Secretary's Report:** The minutes from the June 13, 2017 meeting were reviewed (online: [www.revereschools.org/Page/2363](http://www.revereschools.org/Page/2363)) prior to the meeting and approved without correction. Pat Healy transferred paperwork and updated the alumni contact information to Lisa. Lisa will bring the old meeting notes to the next meeting.

**Treasurer's Report:** 3898.91 checking, 2743.94 savings

**President's Report:** The statutory form was completed. Trustees can be added at a later date. The RAA checking account is transferred. The RAA Tax exempt status expired. Taxes have not been filed in the last 3 years. Copies of past tax filings should be located for review.

- A. **RAFFLE:** We are still working on procuring CAVS tickets as of date. We will seek \$25 gift certificates from local businesses as prizes. Elizabeth Long brought an example of a letter for donation and recommended using a follow up phone call to improve responses from local businesses. A suggestion was made to enclose a self addressed envelope to submit gift certificates.
- B. **FALL EXTRAVAGANZA:** September 18, 2017, 4:30 – 7:00pm, setup is planned for 3:00pm. We will have a Spin the wheel game and Plinko. Phil will be present at the booth, other volunteers are welcome. A motion was passed to approve reimbursement up to \$75 to cover for children's prizes and \$10 for the booth.
- C. **SOCIAL MEDIA:** Bill D'Amico was unable to attend the meeting. Some of the social meeting that would help interaction with alumni would be:
  - a. **LinkedIn:** to help alumni with internships and job placement
  - b. **Twitter**
  - c. **Email**
- D. **HOF SOCIAL:** RAA will cosponsor the event by donating a \$20 cake.
- E. **RAA BUSINESS CARDS:** Sample business cards should be ready shortly. Business cards can be added to senior packets.
- F. **GRADUATE YARD SIGNS:** We will have more information in the fall when the teachers meet.
- G. **POTENTIAL GOLF OUTING:** No new update.
- H. **RAA STRUCTURE REVIEW:** Tabled. Still trying to locate documents. A discussion ensued about the Code of Regulation for RAA and the position of the trustees. Phil was going to check the Principal files for a copy of the RAA Code of Regulation. A copy of the original bylaws and founding documents would also need to be located for review to determine the position of the trustees. Tim Godard may have copies of the documents.
- I. **RAA MISSION REVIEW:** Tabled

**NEW BUSINESS:**

- Elizabeth Long brought up the subject of Business Liability Insurance and Officer Insurance to protect RAA officers. She also suggested having a table at the open houses to promote RAA.
- A motion passed to reimburse \$28.82 to Pat Healy for copies of scholarship applications.
- We need to locate the RAA banner. It was last seen at an All Class Reunion 3-4 years ago. Lisa will follow-up with Pat Healy to see if she knows where the banner is stored.
- A discussion ensued about having a presence at class reunions. Next summer we can plan on having a representative at each reunion and give away a door prize.
- A discussion ensued about what would be done with the class pictures. Will they be hung in the new school? Who has the copy writes on the photos and can they be made into similar sizes for reframing.

**NEXT MEETING: 9/6/17 in Room 214 from 6-7pm (open house is 7-9)**