

REVERE ALUMNI April 26, 2017 MEETING MINUTES

Kim Kirkendall, as the acting President, followed an agenda that was handed out consisting of the following.

Present: Don Murphy, Phil Heyn, Edna Larson, Joanne Gillette, Lisa Lehky, Ester Eckart, Kim Kirkendall, and Pat Healey.

Treasurer's Report: \$6,279.91

Secretary's Report: The minutes were handed out, read, reviewed and approved as corrected.

A. **Scholarship Report.** Kim announced that over \$900 was being donated by her family for the scholarship for this year. It is money from her father who is deceased but how was a strong proponent of the schools and education including community involvement.

B. **Membership Lists.** There was a discussion as to records. Kim has some records as does Phil (as he was the VP of the RAA for the past two years in charge of membership). Phil reported that he does not have a record of any one year or five year memberships. Lisa paid for a life membership and wants to know if it came through ok. She paid it online.

C. **Scholarship.** The scholarship Committee consists of 5 people. They are; Lisa Lehky, Eric Moats, Phil Heyn, Kim Kirkendall and Tim Godard (Pat Healey as alternate if needed). Kim sent out a rubric from last year and a Policy and Procedure form created from three or four other policies from other organizations. Joanne said that "we did not discuss the application changes like I expected." The Scoring will be to use 1st, 2nds, 3rd, and 4th. The Rubric will be the top 5 choices as listed in the P & P. A motion by Phil with a second by Eric to approve of the application and Policy and Procedure which passed unanimously. There was a discussion on whether the committee should include teachers since they are apt to know who the students are based on information on the applications even if their names are redacted. Therefore it was decided to add a sentence to future applications to include a sentence and add the sentence to the P & P that "some information might cause personal knowledge and might make the judges aware of who the candidates are. All applications should be kept for three years after the winner is selected. Kim will send a spread sheet and scanned applications tonight. They are due back by Tuesday. Pat Healey will present the scholarship to the winner on May 19th.

Election was held with an effective date of June 1st. The following were elected.

President - Phil Heyn

Treasurer - Eric Moats

Secretary - Lisa Lehky

Phil Heyn - Covered the following agenda as part of his newly elected position as the new president.

A. **The Distinguished Educator award.** We don't have any nominations yet this year. It is presented in August at the Convocation event. The committee will include the "current teachers". It was tabled and will be discussed later.

B. **Newsletter.** It is almost done. Joanne made a motion, seconded by Kim to proceed as presented by Phil.

C. **Mission Statement.** A discussion of opinions were reviewed by "others who know". More discussions later including how to implement. Kim, as a CPA, cautioned everyone regarding the laws governing Non-Profit Organizations.

D. **Membership.** The form being used and amounts to charge will be discussed later.

E. Eric will meet with Edna to get **treasurer's information.**

F. Lisa will meet with Pat to get minutes, notes, and a USB electronic minutes from the **Secretary's information.**

G. **The next meeting** will be June 13th at Revere High School at 6:30 P. M. in Room 200.